



Lifesaving Grants Panel Guidelines & Application Form



Guarding Lives Saving Lives

LIFESAVING GRANTS PROGRAMME GUIDELINES



Thank you for requesting information about grants available from RLSS UK.

- Please note: All applicants must have been in RLSS UK membership for a minimum period of 6 months prior to the date of the application.
- Please read the following notes and the application form before deciding whether or not to apply.
- Please do not alter the application form provided other than to expand the boxes to enter text.
- If for any reason you are unable to complete the application form in its current format or need assistance in completing the form, please contact the Grants Administrator, Roger Barrett, at River House Tel: 01789 774 205 Email: RogerBarrett@rlss.org.uk

RLSS UK broad aims include the pursuit of public training and education in Aquatic Rescue skills, and, the increase of the number of people who have Basic Life Support skills UK wide. It has a Business Plan which states clearly the main thrust of its business and how that will be achieved.

Funding is available to Clubs, Affiliated Groups and Schools for the purpose of promoting Lifesaving activity and if your application is successful it is your local Branch that will support your project.

Projects which show a clear focus on RLSS UK objectives and careful planning are welcomed.

It is our intention to make grants available across a wide spectrum of life saving and community development activities. Priority consideration will be given to those projects that address one or more of the following:

- The establishment of new Lifesaving clubs and the retention of members and maintenance of existing clubs
- The development of new competitions or maintenance of existing ones
- Initiatives to deliver outreach programmes into identified areas of need or target audiences"
- Projects establishing or developing existing Club/School links
- Projects working in Partnership with the local sporting infrastructure
- Innovative pilot projects developing the theme of Community Safety and/or Healthy Communities
- Initiatives that develop new trainers, in particular from within target communities.
- Projects that create access to new or improved facilities
- Projects that enable the geographic spread of lifesaving education/events

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HOW THE PROGRAMME WORKS



RLSS UK is both a charity and a national voluntary organisation.

- RLSS UK Management Board has established a Grants Panel to advise upon and oversee the grant aid programme. The Panel will include the Regional Representative and Branch Representatives to the Management Board.
- Members of the Grants Panel have knowledge of RLSS UK objectives and from time to time will seek additional advice from the National Standing Committees, their groups and others with relevant expertise.
- Lifesaving Grant applications must be made through the local Branch Management Committee, addressed to the Honorary Secretary, with a copy of the application sent directly to River House, for circulation to the Grants Panel.
- Upon receipt of an application, the Branch should consider the project with a view to its suitability for funding. Where projects clearly meet RLSS UK objectives the local Branch will offer support. Where the Branch does not have adequate funds, the Branch will contact the Grants Panel via Roger Barrett at River House to make the case for additional resources.
- If you have submitted an application to your Branch and you get no response from the Branch within 4 weeks, or you have had your application rejected, you should contact Roger Barrett at River House, who will be able to liaise with the Branch on your behalf: Tel: 01789 774 205 Email: RogerBarrett@rlss.org.uk
- The Grants Panel will appoint an independent assessor to monitor a successful application and ensure that all expenditure is appropriate and in line with the original proposals. Assessors will report to the Grants Panel but have no decision-making powers.

GUIDANCE ON MAKING AN APPLICATION

Complete the enclosed form electronically or write or type clearly in black ink

- We will ask you for further information if we need it. Please do not send attachments unless we have asked you to do so.
- Please complete every section in full. It is important that the Grants Panels understand exactly what it is you intend to do and how you will implement it.
- Ensure you send a copy of your most recent financial accounts.
- Send your completed application form to the Honorary Secretary of your local Branch. If you do not have the contact details of your Hon Sec, then please contact Roger Barrett at River House - Tel: 01789 774 205 Email: RogerBarrett@rlss.org.uk

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YOUR GRANT APPLICATION

- Your project should be about making a difference.
- It should be targeted at individuals or communities including those currently unable to access RLSS UK activities.
- Tell us clearly what the problem is and how your project will do something about it.
- Give us relevant facts and figures, be specific and avoid jargon.
We just want you to say what can be done if your application is successful.
- Complete every question thoughtfully and honestly.
- The project budget needs to be thought through and realistically costed.

GUIDELINES ON FUNDING AVAILABLE

The table on the following page indicates the maximum grant that can normally be applied for in each area of recognised activity – this is not an exclusive list and the figures shown should not be viewed as target amounts.

Applications for amounts larger than indicated, or for areas of activity not listed below will be considered, but it is likely that they will require additional information to support the claim.

Guidance on such applications will be given by the Grants Panel.

Description of item	Max amount available	Notes
Set up a new Lifesaving Club	£1000	
Set up a new Volunteer Lifeguard Unit	£1000	
Set up a new Rookie Club	£500	
Set up a Lifesaving Competition	£250	This should be offset by some income
Set up an Open Water Event	£250	This should be offset by some income
Public 'Lifesaving Awareness' Event	£100	
New Lifesaving equipment	£150	This will be supplied by Lifesavers Direct
Display banners	£300	These will be supplied centrally
Printed promotional materials	£50	These will be supplied centrally
Training new Lifesaving TAs	50% contribution	Will require proof of candidate carrying out training over agreed period
Developing Sporting opportunities	£500	

EQUALITY of OPPORTUNITY

RLSS UK is committed to treating everyone equally - this means we will not treat anyone differently regardless of race, gender, disability, age, sexual orientation or faith.

The Management Board is committed to taking positive steps to ensure continuing fairness in its grant-making programme.

RLSS UK Lifesaving Grant Application Form



Name of Organisation:

RLSS UK Membership No:

Membership Expiry Date:

Contact person:

RLSS UK Membership No:

Membership Expiry Date:

Contact Address:

Telephone:

Email:

What the direct benefits to the Society will be if the Grant is approved:

(Delete this text and type your information here)

Please outline how the money will be spent?

(Delete this text and type your information here)

What methods will you use to monitor and evaluate the success of this scheme?

(Delete this text and type your information here)

Have you applied to anyone else to help fund
the same project? Yes No

If 'Yes' Who?

How much have you applied for? £

Has your application been approved? Yes No Awaiting outcome

If you are still waiting the result of your application, what date do you expect to be notified of the outcome?



ROYAL
LIFE SAVING
SOCIETY UK

Copy of your latest accounts enclosed? Yes No

If 'No', please give a brief explanation of why you are unable to enclose a copy of your latest Accounts.

Signed: _____ Date: _____

Name: _____ RLSS No: _____

Position: _____



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